



J.W. SAINTS TECHNICAL COLLEGE

2nd Floor 108 Works @ Registry, Troye and Kerk Street Johannesburg 2001

GDE REG NO: 400353 Tel: 011-333 0540 Fax: 0865382202 jwsaintscbd@gmail.com; WWW.JWSAINTS.ORG

GRADE R TO 12 REGISTRATION FORMS 2025

NB This form must be completed in full. All changes to be initiated or signed by parent / guardian. Completing the form does not necessarily mean that the learner has been accepted into the school.

Grade being Applied for		Highest Grade Passed		Year when grade was passed		No. Of Years In The Grade Applied For	
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LEARNER'S INFORMATION

Surname		Initials		Nickname(s)	
First Name		Other Names			
Date of Birth	YYYY	MM	DD	Gender	Male Female
Race		Identification / Passport No:			
Country of Residence		Citizenship			
If South African , please indicate province of residence					
Physical Address		Home Telephone		Parent / Guardian's Cell phone Number (s)	
City / Suburb		Code		Emergency Telephone Number	
Learner's Email Address		Learner's Cell phone Number			
Home Language		Learner's Preferred Language of Instruction			
Border (<i>learning and staying at school</i>)		Yes	No	<i>Please tick</i>	
Deceased Parent(s)	Mother	Father	Both	Mode of Transport	
Religion	For Grade 1: Indicate pre – primary education		None	Non Formal	Formal

PREVIOUS SCHOOL INFORMATION

Name of School		School Telephone Number	
Previous School address			
Code	Province	Country	

LEARNER'S MEDICAL INFORMATION

Medical Aid Number		Medical Aid Name	
Medical Aid Main Member		Doctor's Name	
Doctor's Address		Doctor's Telephone Number	
Medical Condition			
Special Problems Requiring Counselling			
Dexterity	Right Handed	Left Handed	Ambidextrous
Reg. Social Grant	Yes No	Rec. Social Grant	Yes No <i>Please Tick</i>

ON SUBMISSION - this form MUST be accompanied by the following documents (photocopied):

1. Last School Progress Report
3. Transfer Card
4. Study Permit for Foreign Students
5. ID / Birth Certificate

Sibling			
Number of other Children at this school:	<input type="text"/>	Position in the family (e.g first):	<input type="text"/>
Please supply full names below:			
Name:	<input type="text"/>	Grade:	<input type="text"/>
Name:	<input type="text"/>	Grade:	<input type="text"/>
Name:	<input type="text"/>	Grade:	<input type="text"/>

Parent / Guardian Information										Complete a SEPARATE parent form for each parent living at a different physical									
Title:	<input type="text"/>	Initials:	<input type="text"/>	Surname:	<input type="text"/>														
First Name:	<input type="text"/>			Gender:	Male:	<input type="text"/>	Female:	<input type="text"/>											
Home Language:	<input type="text"/>			Race:	<input type="text"/>														
Identification Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Or Passport number	Account Payer:	Yes	<input type="text"/>	No	<input type="text"/>				
Residential Street Address:																			
										City/Suburb	<input type="text"/>					Code:	<input type="text"/>		
Occupation:	<input type="text"/>			Employer:	<input type="text"/>														
Surname of Spouse:	<input type="text"/>			First Name:	<input type="text"/>														
Occupation of Spouse:	<input type="text"/>			Learner resides with this parent/s	Yes	<input type="text"/>	No	<input type="text"/>											
Spouse ID Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Relationship to Learner:	<input type="text"/>							
Marital status of parent:																			

Correspondence Details																	
Title:	<input type="text"/>	Surname:	<input type="text"/>														
Postal Address:																	
										City/Suburb	<input type="text"/>					Code:	<input type="text"/>

Other Contact Details															
Home Telephone	<input type="text"/>	<input type="text"/>	Work Telephone	<input type="text"/>	<input type="text"/>										
Fax Number :	<input type="text"/>	<input type="text"/>	Cell Number :	<input type="text"/>											
Spouse Work Telephone Number:	<input type="text"/>	<input type="text"/>	Spouse Cell Number :	<input type="text"/>											
E-Mail Address:	<input type="text"/>					Spouse E-Mail Address:	<input type="text"/>								

I hereby declare that to the best of my knowledge, the above information as supplied is accurate and correct.

Name of Parent / Guardian (Please Print) : _____

Signature of Parent /Guardian _____

Date: -----/-----/-----

Office use only:																	
1. Date:	<input type="text"/>				2. Accepted:	<input type="text"/>				3. Accession Number:	<input type="text"/>						
4. Rejected:	<input type="text"/>				5. Reason for Rejection:	<input type="text"/>											
6. Documentation Received:	<input type="text"/>				6a. Immunisation Record:	<input type="text"/>				6b. Birth Certificate:	<input type="text"/>						
6c. Progress Report from Previous School:	<input type="text"/>				6d. Transfer Letter from Previous School:	<input type="text"/>											

2025 Fee Structure

GRADE(S)	Registration Fees	Re-registration for old students	Monthly	Once Off Old students	Once Off New students
GRADE R-3	R250	R200	R 450 X 12	R5 600	R5 650
GRADE 4-6	R250	R200	R 500 X 12	R6 200	R6 250
GRADE 7	R250	R200	R550 X 12	R6 800	R6 850
GRADE 8	R250	R200	R600 X 12	R7 400	R7 450
GRADE 9	R250	R200	R650 X 12	R8 000	R8 050
GRADE 10	R250	R200	R750 X 12	R9 200	R9 250
GRADE 11	R250	R200	R950 X 12	R11 600	R11 650
GRADE 12	R250	R200	R900 X 12	R11 000	

The payment includes:	The payment excludes:
Tuition fee	Uniform, stationery, excursions, fundraising
	Text books: Learner must have their own text books.

NB: Payments for **SCHOOL FEES ONLY** should be made direct into our school Bank Account. Our bank details are as follows;

Name of Bank : NEDBANK	Name of Account : JW SAINTS TECHNICAL COLLEGE
Branch Name : SANDTON	Branch Code : 197005
Account No : 1013728793	Reference : Learner's Surname, Name and Grade;

NB: Tuition Fees or school fees are non-refundable .The school is not liable of paying in any wrong account or any staff member. Fees are only paid through the bank.

- Once off Payment: is considered only if your accounts are settled latest by the end of February. Otherwise your payment will fall under monthly payment.
- School fees is payable on **1st of every term**. A parent/ Guardian who choose to pay on monthly basis should pay fees before **6th of every month**. If fees are paid after the **7th of every month/term**, 10% will be charged as late payment penalty.
- If the above payment details are not, adhered to, **JW SAINTS TECHNICAL COLLEGE** shall have the right to suspend the learner from attending classes.
- Last date for payment of school fees should be before the **1st of OCTOBER** if a learner is enrolled from January.
- Parents/Guardians are expected to pay the school fees for all **TWELVE**, regardless of **ANY REASON** what so ever.
- All Learners who enrol after March have to pay the school fees until DECEMBER and last payment should be made before **1st OCTOBER**.
- One month prior NOTICE has to be served for Transfer of Learners.
- It is the Parent's/Guardian's responsibility to inform the school if the learner is transferred to another school, until which the learner will be invoiced for the school fees.
- If wrong reference is used the school fees will not be updated. Please retain the original slip for any future reference.

I, the undersigned agree to all fees stipulated. I warrant that I have read and understood the contents and special conditions and that I agree to be bound by them.

CONDITIONS

- I acknowledge that whereas every effort will be made to provide a safe and secure environment for my child / children, nevertheless I hereby specifically, irrevocably and indefinitely indemnify and hold blameless **JW SAINTS TECHNICAL COLLEGE** and its staff against

any, and all loss, damage or injury which may be sustained by my child/children at school or en route thereto, or there from, or in the course of any extra moral activity, or any school outing in which he/she may participate.

I also hereby give consent for **JW SAINTS TECHNICAL COLLEGE** to arrange any medical assistance where the said school sees fit.

2. I acknowledge that **JW SAINTS TECHNICAL COLLEGE** is not liable for any loss or damage to child/ children's property while on its premises or elsewhere.
3. I further acknowledge that should my child/children cause any malicious damage to property and / or equipment of the **JW SAINTS TECHNICAL COLLEGE**, I undertake to pay for such damage, further I acknowledge that such damage could result in the expulsion of my child/children.
4. It is clearly understood that no unruly or disruptive behaviour by my child/children, will be tolerated, and the college reserves the right:
 - to suspend tuition to my child/children for a specified period
 - or to expel my child/children.
5. **JW SAINTS TECHNICAL COLLEGE** shall be entitled to recover from me, all legal costs incurred by the said college in order to enforce its rights under this contract, including, not by way of limitation, attorney and client fees and collection charges.
6. The parent or guardian who signs this agreement specifically records:
 - that he/she is the parent or guardian of the student concerned:
 - that he/she has read this agreement and is aware of its content;
 - that he/she has contractual capacity to bind in respect of his/her obligations under this agreement.
7. My physical address is set out on page 1 of this contract and confirms that such address shall serve as my domiciliumcitandietexecutandi for all purposes in terms of this contract. All notices posted by pre-paid registered post to my domicilium as aforesaid or handed to my child / children, shall be deemed to have been received by me on the second business day of the posting thereof, or on the day such notice is handed to my child / children as the case may be.
8. I acknowledge that this agreement comprises the entire agreement between the parties, and no amendment or variation of these terms and conditions nor any consensual cancellation alleged by myself shall be of any force or effect unless contained in writing and signed by both parties.
9. The school must be notified immediately of any change of address and/or telephone number.
10. Smoking, alcohol or drug consumption is not allowed on school premises or while wearing school uniform.
11. School uniform is compulsory to all learners. Anything not part of school uniform will be confiscated for more 6 than weeks.
12. Any failure by my child/children to attend classes shall not reduce my liability of the tuition fees for the full academic year except with the written consent at the sole discretion of the school.
13. **JW SAINTS TECHNICAL COLLEGE** is not bound by any warranty, representation, promise, term or condition not stipulated herein, express or implied.
14. No cell phones are allowed in the school premises, if a learner is caught with a phone it will be confiscated until the end of year and this is treated as misconduct of a learner.
15. No learner is allowed to go out of the school without a gate pass from the principal.
16. No weapon or sharp objects allowed in the school, if found with such mentioned objects you will be taken to a disciplinary hearing.
17. All unwanted actions or behaviour by a student results to a learner being called for disciplinary hearing that may involve parents/guardians of the learner. If a learner continues to misbehave and doing misconduct it will result into suspension or dismissal.
18. No late coming by learners will be tolerated by the school. Disciplinary action will be taken for late comers. All gates are closed 15 minutes after the start of lessons.

19. No eating, chewing and drinking during lesson times.
20. No learners are allowed to leave a class unless permitted by the teacher in charge at that particular time.
21. Boys are not allowed to wear any type of jewellery. Eg earrings, bangles etc.,
22. No fancy hairstyle and exotic hairstyles are allowed for both boys and girls. Eg. Dreads, dyed hair etc.,
23. It is the responsibility of the parents/guardian to update the information in case of change of address or phone number.

SCHOOL INFORMATION

JW SAINTS TECHNICAL COLLEGE is a private school registered with the GDE. (Reg.No400353) offering full-time and part-time schooling from Grade R to 12.

COMPULSORY SUBJECTS

Grade 1 to 3

English Home Language, Afrikaans First Additional Language, life Skills. IsiZulu and Mathematics

Grade 4 to 6

English, Afrikaans, Mathematics, Life Skills, isiZulu, Social Science and Natural Science and Technology

Grade 7 to 9

English HL, Afrikaans FAL, Mathematics, Life Orientation, Technology, Social Science, EMS, Creative Arts, Natural Science, isiZulu.

Grade 10 to 12

COMPULSORY SUBJECTS:

Grade 10 learners have to do their own HOME LANGUAGE which is COMPULSORY

- HOME LANGUAGE CAN BE ANY VERNACULAR OR ENGLISH OR AFRIKAANS.
- IF THE LEARNER SELECT ENGLISH AS HOME LANGUAGE THEN AFRIKAANS FAL IS MANDATORY
- IF THE LEARNER SELECT ANY VERNACULAR LANGUAGE THEN THEY HAVE TO SELECT EITHER ENGLISH FAL OR AFRIKAANS FAL WHICH IS COMPULSORY.

THE ABOVE ARE COMPULSORY SUBJECTS AND THEY HAVE TO CHOOSE ATLEAST 1 STREAM FROM THE BELOW THREE:

Stream 1: Life Sciences, Physical Sciences, Geography, CAT/Tourism, Religion studies, Life Orientation & Mathematical literacy/ Mathematics

Stream 2: Accounting, Business studies and Economics, CAT/Tourism, Religion studies, Life Orientation & Mathematical literacy/ Mathematics

Stream 3: History, Geography, Religion studies, CAT/Tourism, Business studies, Life Orientation & Mathematical literacy/ Mathematics

HOME LANGUAGE (please fill in the selected Home Language)	
SELECTED STREAM (Stream 1 or Stream 2 or Stream 3)	

1. HOURS OF ATTENDANCE

Grade R to 3

- Monday - Thursdays **07:45 – 13:30**
- Fridays **-07:45 - 13:30**

Grade 4 to 12

- Monday - Thursdays **07:45 – 14:30**

- Fridays -07:45 - 13:30
- School Terms and Holidays will be in accordance with the Gauteng Education Department Calendar. If need arises to complete the syllabus it's the school discretion to amend the holidays.

2. BREAK

Students are not permitted to leave the school premises during that time, as facilities (Tuck shop, recreation area) are provided to cater for their needs.

3. SCHOOL UNIFORM

Compulsory - please check for details in the code of conduct. Strictly school uniform all the times while you are at school. All non-uniform items will be confiscated until year end.

4. EXTRA HELP

After-hour assistance is given to all scholars of the school when needed or requested at no further cost.

5. DISMISSAL

Parents need to collect their children's 30 minutes after dismissal, the teacher will monitor until then after that nobody will be available. Please note that the school does not have after care facilities.

SIGNATURES:

SIGNATURES:

STUDENT NAME _____ I.D. NO: _____

PARENT/GUARDIAN _____ I.D. NO: _____

WITNESS: _____

ACCEPTED FOR JW SAINTS TECHNICAL COLLEGE

BY _____ DATE: _____